



KAILASH WOMEN'S COLLEGE

(Affiliated to Periyar University, Salem) (An ISO 9001:2015 Certified Institution) Nangavalli, Salem - 636502

IQAC MINUTES OF MEETING

The Second General Body Meeting of IQAC was held on 10.01.2024 at 11:00 a.m. at the IQAC Cell in the Principal chamber for the academic year 2023-24.

Agenda:

- Welcome Address
- University Examination Results
- D Coaching
- Placement Drives
- Seminars and Conferences
- Guest Lectures
- Special Coaching for Slow learners
- Staff Appraisal
- Career Guidance Programme
- Sports Events
- Club Events
- Vote of Thanks

Discussion Outcomes:

- It is instructed that all the departments must analyze the results of the students and plan curriculum delivery for better results.
- It is insisted that all the departments must collect the list of arrear students and to D Coach them in the failed courses.
- It was instructed that core companies to be identified and drives to be conducted better placements.
- It is instructed to identify slow learners from the beginning of the Even Semester and they must be given special coaching for better performance in the examination.
- It is instructed that all the departments must organize seminars and conferences to develop their knowledge.
- It is insisted that all the departments must organize guest lecturers for all classes inviting subject experts from colleges/Universities/industries.
- All teaching staff are asked to submit Staff Appraisal form to IQAC.
- All club events proposed in the academic calendar for even semester to be completed before the announcement of model exam.

R. Jumar
IQAC

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- It was instructed that sports events must be discussed with student heads of all years before submission of the event list to the Principal by Physical Directress.
- It was instructed that all club coordinators and students members meeting must be conducted and to be informed to complete the events as per planned and scheduled in the academic calendar.
- It is instructed that faculties must engage in extension activity-Career Guidance Programme for +2 students for their better future.

Members Present:

- Principal
- IQAC Director
- HoD of Computer Science
- HoD of Mathematics
- HoD of Microbiology.
- HoD of Chemistry.
- HoD of Tamil.
- HoD of History

The meeting ended with a vote of thanks delivered by IQAC Coordinator Dr.R.Yuvarani, IQAC Coordinator, prepared the minutes.

R. Yuvarani

IQAC

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IQAC MINUTES OF MEETING

The First General Body Meeting of IQAC was held on 26.06.2023 at 11:00 a.m. at the IQAC Cell in the Principal chamber for the academic year 2022-23.

Agenda:

- Welcome Address
- University Examination Results
- Introducing New Programme
- Seminars and Conferences
- Guest Lectures
- Plans for all committees
- Placement Training
- Staff Recruitments
- Alumni Association
- Library Committee
- Improvement in Infrastructure
- Vote of Thanks

Discussion Outcomes:

- It is instructed that all the departments must analyze the results of the students and plan curriculum delivery for better results.
- It is decided that AIDS AND IT course was introduced in this academic year.
- It is instructed that all the departments must organize seminars and conferences to develop their knowledge.
- It is insisted that all the departments must organize guest lecturers for all classes inviting subject experts from colleges/Universities/industries.
- It is instructed that all the committees must complete tasks as it was proposed in the plans.
- It is instructed that the placement and training department must give counseling to placement unwilling students to encourage more placement willing students.
- It is instructed to check the workload and to fill the recruitments of the Staff Members on the concern department.
- It is instructed that alumni association meeting must be organized and circulation for alumni association must be registered.

R. Yuvraj
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- It is instructed that all the department heads should submit proposal of books needed for this academic year.
- It is discussed about the enhancement on the infrastructure of the college.

Members Present:

- Principal
- IQAC Director
- HoD of Computer Science
- HoD of Mathematics
- HoD of Microbiology.
- HoD of Chemistry.
- HoD of Tamil.
- HoD of History

The meeting ended with a vote of thanks delivered by IQAC Coordinator Dr.R.Yuvarani, IQAC Coordinator, prepared the minutes.

R. Yuvarani

IQAC

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